

## **Great News!! An exciting App to make life easier!**

As we have previously notified you, we are changing our communication and payment system from Eduspot to a new parent app called Arbor.

From this app you will be able to receive notifications, email and text communications, be able to make payments for dinners and trips, book Early Bird and other school clubs. You will also be able to see your child's attendance and make changes to the contact data we hold on our system.

To login into the Parent Portal for the first time and view your child's dashboard, you will need the email that came from your school to welcome you to Arbor. We also recommend that you log in for the first time on a desktop computer, using Chrome as your web browser. Instructions for this and how to download the App are attached. A fuller set of instructions, including what you can do on the app, are available on the school website.

This email will confirm your username (your email on school record) and a link for you to click on that will take you directly to your schools' Parent Portal site. This link is time limited so please access your account as soon as possible. Delay in doing this may require your account to be reset

Please be aware of the following points regarding current debits/credits already on our Eduspot system.

### **Hanham Abbots Juniors**

- Dinner money credits – transferred to the new parent portal Friday 13<sup>th</sup> December, afternoon.
- Dinner money debits - School Money will be available to clear outstanding payments until 8.00am Monday 16<sup>th</sup> December. From this date, any outstanding debits will be transferred to the Arbor portal.
- From Monday 16<sup>th</sup> December, you will be able to “top up” and create a credit balance for dinners rather than pay for individual meals
- Outstanding payments for Y4 swimming lessons and Spring term music lessons will now need to be made via the Arbor App.

### **Early Bird Club**

**For next week only**, if you have not already made your booking, please contact Mrs Murphy who will also be able to take payment at point of booking.

From January 2020, you will be able to book and pay for Early Bird Club via the Arbor App, available on both Hanham Abbots app and/or Samuel White's app. Mrs Murphy will be contacting parents with any outstanding payments for Early Bird Club.

### **School Dinners**

From next Monday 16<sup>th</sup> December, children will book their meal choice in class each morning. For your convenience, we are sending home the dinner menu so you can talk with your child about their choice. The menu is also available on the school website.

The Arbor App use will be phased in across the rest of the school year. Please note that some functions will not operate at this time.